



CANNON BUILDING  
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**STATE OF DELAWARE**  
**BOARD OF PODIATRY**

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<b>PUBLIC MEETING MINUTES:</b>	<b>BOARD OF PODIATRY</b>
<b>MEETING DATE AND TIME:</b>	<b>Wednesday, December 7, 2016 at 5:00 p.m.</b>
<b>PLACE:</b>	861 Silver Lake Boulevard, Dover, Delaware Cannon Building, Second Floor- <b>Conference Room B</b>
<b>MINUTES FOR APPROVAL:</b>	

**MEMBERS PRESENT**

Dr. Harold Gruber, President, Professional Member  
Dr. James Bray, Professional Member  
Dr. Jason Kline, Professional Member  
Amy Kratz, Public Member (5:12 p.m. – 5:28 p.m.)

**MEMBER ABSENT**

Teresa Wilson, Public Member

**DIVISION STAFF/DEPUTY ATTORNEY GENERAL**

Jennifer Singh, Deputy Attorney General  
Jessica Williams, Administrative Specialist III

**CALL TO ORDER**

Dr. Gruber called the meeting to order at 5:10 p.m.

**REVIEW OF MINUTES**

The Board reviewed the minutes of the September 7, 2016 Board meeting. Dr. Kline moved, seconded by Dr. Bray, to approve the meeting minutes as written. Motion unanimously carried.

**NEW BUSINESS**

**Ratification of Assignments/Assigned Board Contact**

Dr. Gruber moved, seconded by Dr. Bray to ratify the following complaint assignment given to the respected Board contact person as noted below. Motion unanimously carried.

15-01-16 (Dr. Kline) 15-02-16 (Dr. Kline) 15-04-16 (Dr. Bray)

Ratification of Applications for Licensure by Reciprocity

Dr. Gruber moved, seconded by Dr. Bray, to ratify the following podiatrist application for licensure by reciprocity, as the applicant has met the requirements for licensure. Motion unanimously carried.

Jahangir Habib

Discussion Regarding Potential Changes to Application for Licensure by Reciprocity

Dr. Bray suggested that the Board consider revising the application for licensure by reciprocity, in an attempt to streamline the application process. Board members will review the application and will discuss potential revisions for consideration during the next regularly scheduled meeting.

Review of Post-Renewal Continuing Education Audits

The Board reviewed the post-renewal continuing education audits. Ms. Williams advised the Board that 99% of the licensees responded to the audit, and 98% passed the audit.

The Board reviewed the audit documentation for Dr. James Bray. Dr. Gruber moved, seconded by Ms. Kratz, to apply 16.25 CE's earned from attending the *2016 APMA Annual Scientific Meeting*, earned July 14-17, 2016, be used as "make-up" CE's and applied only to the 2014-2016 biennium. Motion carried with Dr. Bray recusing.

**OTHER BUSINESS BEFORE THE BOARD (FOR DISCUSSION ONLY)**

There was no other business before the Board.

**CORRESPONDENCE**

There was no correspondence.

**PUBLIC COMMENT**

There was no public comment.

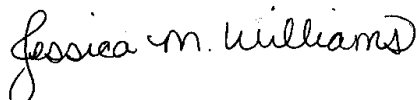
**NEXT SCHEDULED MEETING**

The next scheduled board meeting is March 1, 2017 at 5:00 p.m. in Conference Room "B" of the Cannon Building, 861 Silver Lake Boulevard, Dover, Delaware, 19904.

**ADJOURNMENT**

There being no further business, the meeting adjourned at 5:28 p.m.

Respectfully submitted,



Jessica M. Williams  
Administrative Specialist III